



MARAC action plan

Example

Case no.	43 (2012)	Has the victim been informed of the referral to MARAC? If no give reason	Y / N
Victim consent?	Y / N	If no, give reason	
MARAC repeat?	Y / N	If yes, date last listed	
Victim name	Kim Anonymous	Victim DOB	21/10/90
Address	76b Anyplace Road Springfield		
Telephone number	0123 456789	Is this number safe to call?	Sometimes
Please insert any relevant contact information, eg times to call	Call from 3pm, James generally works afternoon & evenings, Mon – Sat but this can change		
Diversity data (if known)	B&ME <input type="checkbox"/> Disabled <input type="checkbox"/> LGBT <input type="checkbox"/> Gender M / F		
Perpetrator(s) name	James Anonymous	Perpetrator(s) DOB	12/7/85
Perpetrator(s) address	As above	Relationship to victim	

Children (please add extra rows if necessary)	DOB	Relationship to victim	Relationship to perpetrator	Address	School (if known)
Emily Anonymous	04/06/2006	Daughter	Daughter	Same as parents	Junior Primary School
Unborn baby	(15 weeks)				

Information shared at the meeting

Information sharing should be relevant and proportionate. The minutes should make a clear distinction between fact and professional opinion.

Referring agency	Police
Reason for referral	Professional judgement of attending officer. Neighbours called police 29/3/12 and reported threats of violence to Kim and unborn. 3 previous incidents in the last 4 months. Police believe Kim is scared however she refused to make statement or complete Dash James was under the influence of alcohol when they attended incident on 29/3/12. James has been bailed with conditions pending investigation. James has previous conviction for ABH on previous partner.

15 weeks pregnant.
Threats to unborn baby (disclosed by neighbour).

Agency name	Information shared
IDVA	IDVA reports Kim is isolated from friends and family. High levels of control and stalking, James comes home from work sporadically to check she is home. Kim left 8 months ago but returned after 2 weeks. Kim is frightened of further violence. James recently prescribed anti depressants. Victims reports James drinks excessively, to help him sleep. James is a taxi driver licensed by the council. James has threatened Kim with a knife. James threatened to take Emily away from Kim.
A&E	Presented on 29/3/12, injuries included bruising to the arm and a broken finger. 2 Previous attendances this year with minor injuries has never disclosed DV. Victim is always accompanied by husband in the hospital, who appears very caring.
Housing	Tenancy in Kim's sole name for last 5 years with Hound Housing Association. 2 internal doors recently reported as damaged.
Mental health	James - suicidal (4 years ago) after the death of his brother he briefly engaged but not seen since then.
Safeguarding children	Last involved with the family 2009, case now closed.

Action planning

The action plan should clearly identify and address the risks and needs identified and be SMART; where appropriate they should include joint working and refer to other multi-agency arrangements.

At the start of each set of minutes or specified in the MARAC Operating Protocol it should be noted that all agencies, where safe to do so, 'flag and tag' each MARAC case in order to identify repeat cases.

Risk identified	Action	Agency / representative	Completion date
Further violence towards Kim	<ul style="list-style-type: none"> Flag address to Safer Neighbourhood Team and circulate James' detail Neighbour to be contacted to act as contact to IDVA and Police (Cocoon Watch) 	Police – Robin Suggs	12/4/12
	<ul style="list-style-type: none"> Investigate previous incidents 	Police – Robin Suggs	1/5/12
Isolation (Kim not accessing support)	<ul style="list-style-type: none"> Housing to call Kim in re: repairs on property and to see her alone If required to request attendance by IDVA 	Housing- Emily Watting and IDVA – Matilda Cooper	24/4/12
	<ul style="list-style-type: none"> Police and A & E to ensure Kim is seen alone if she calls or presents with injuries 	Police - Robin Suggs and A&E – Alice Balding	11/4/12
Risk to public	<ul style="list-style-type: none"> Taxi licensing team to meet James re: his taxi IDVA to meet with Kim whilst he is at the meeting if required 	Council – Jack White and IDVA – Matilda Cooper	17/4/12
Physical risk to child	Midwife to contact Kim to make appointment to book in pregnancy	Midwifery – Lilly O'Brian	12/4/12
	Child services to start a sect 47 assessment	Safeguarding children – Thomas Hasan	17/4/12
Perpetrator	<ul style="list-style-type: none"> GP to be notified about the DA and MARAC and ask 	Health – Lilly O'Brian	14/4/12

substance misuse and mental health issues	them to monitor James <ul style="list-style-type: none"> • If James comes in - ask about substance misuse and MH liaise • If disclosed, GP to liaise with appropriate services. 		
	Kim to be updated as to the actions from MARAC	IDVA – Matilda Cooper	12/4/12